

**MINUTES
UNIVERSITY OF NORTH ALABAMA
REFERENCE ALABAMA
n., Monday, June 8, 2015**

The Board of Trustees for the University of North Alabama met on Monday, June 8, 2015, in the Loft of the Guillot University Center. The meeting was held in accordance with Section 16-1-1 of the Alabama Code, 1975, and the Board of Trustees (dated May 18, 2015) was sent to Governor Robert Bentley in compliance with his Directive 8 annual meeting. The meeting also were sent for the Governor's signature as per the Governor's office in advance of the meeting under the date of May 26, 2015.

On June 11, 2015, Board members were sent a notebook containing the agenda, proposed resolutions, and supporting documents for all items of discussion.

In the absence of Governor Robert Bentley (the President of the Board), the meeting was called to order at 11:15 a.m. by Board President Pro Tempore Marty Abrams.

I. INVOCATION

The opening invocation was offered by Athletics Director Mark Anderson.

II. ROLL CALL

The roll call was called by President Keith D. Kittling and the following members were present:

- Trustee Marty Abrams
- Trustee Joel Anderson
- Trustee Lisa Ceci
- Trustee Rodney Howard
- Trustee Libby Jordan
- Trustee Marcus Maples
- Trustee Steve Pierce
- Trustee Simpson Russell
- Trustee Will Trapp

Absent were ex officio members Governor Robert Bentley and Superintendent of Education Dr. Tommy Bice.

Others present for all or part of the meeting:

- Mr. Thomas Calhoun, Vice President for Enrollment Management
- Mr. Clinton Carter, Vice President for Business and Financial Affairs
- Mr. Dan Hendricks, Vice President for University Advancement
- Mr. David Shields, Vice President for Student Affairs
- Mr. John Thornell, Vice President for Academic Affairs and Registrar
- Mr. Carmen Burkhalter, Dean of College of Arts and Sciences
- Mr. Melvin Davis, Dean of Library and Educational Technology Services
- Mr. Donna Lefort, Dean of the College of Education and Human Sciences
- Mr. Vicki Pierce, Dean of the College of Nursing
- Ms. Paulette Alexander, Associate Dean of the College of Business
- Ms. Haley Brink, Director of Annual Giving

- Ms. Al Clark, Bursar
- Ms. Ci Conlon, Assistant Vice President for Business Services
- Ms. Janice Fadden, Executive-in-Residence in the College of Business
- Dr. Sarah Franklin, President of Faculty Senate
- Ms. Deborah Hensley, Director of Donor Relations and Prospect Management
- Mr. Bob Hill, Board of Trustees legal counsel
- Mr. Christopher James, Director of Killebrew Elementary School
- Mr. Neil Lang, President of Student Government Association and *ex officio* non-voting member of the Board
- Dr. Marylyn Lee, Vice Chair of the Scholarship Review and Executive Committee
- Mr. Mark Linder, Athletics Director
- Ms. Melvin Lovelace, Athletics Development Officer
- Dr. Andrew Luna, Director of Institutional Research, Planning, and Assessment
- Ms. Kim Mauldin, Director of Admissions
- Dr. Charles Maynard, Associate Dean of the College of Arts and Sciences
- Ms. Audrey Mitchell, Director of Environmental Services and Housing Facilities Mgmt.
- Mr. Brian Rachal, Director of University Communications and Marketing
- Ms. Catherine Reynolds, Assistant to VPAA/ACHA Reaffirmation of Accreditation
- Dr. Bob Sewell, Associate Dean of the College of Education and Human Sciences
- Ms. Rena Sherrill, Assistant to the President for Administration
- Ms. Melissa Thornton, Assessment Coordinator for Institutional Research, Planning, and Assessment
- Ms. Donna Tipps, Controller
- Dr. Morgan Vaughn, Vice President of Student Government
- Mr. Jimmy Waddell, President of Staff Senate
- Dr. Chusheng Zhang, Senior Vice President for International Affairs
- Member of the news media: Jennifer Swartz from the *TimesDaily*
Anna Usry from the *Flor-Ala*
Carter Perkins from WHNT-TV 19
Marie Bel from WAFF-TV 48

III. APPROVAL OF AGENDA

Mr. Abromson submitted the meeting agenda and upon motion by Ms. Jordan and second by Mr. Aronson, the agenda was approved.

IV. PRESENTATION ON UNA'S EXERCISE SCIENCE PROGRAM

In an effort to highlight innovative programs to familiarize Trustees with different units of the University, Dr. Thornell introduced Dr. O'Neal, who then introduced HPER professor Eric O'Neal for a brief presentation on the Exercise Science program. In addition to his presentation, Dr. O'Neal also distributed a listing of 31 scholarly articles and manuscripts in preparation for submission, 14 conference presentations, and 8 external funding grants in which Exercise Science students have been involved since the program has seen phenomenal growth over the past four years.

V. APPROVAL OF MINUTES OF MAY 17, 2015 REGULARLY BOARD MEETING

Mr. Abrams submitted the minutes for approval. Upon motion of Mr. Anderson and second by Mr. Russell, the minutes were approved unanimously.

VI. ANNUAL REPORTS FROM UNIVERSITY OFFICIALS AND REMARKS FROM CONSTITUENCY GROUPS

Complete written reports were presented by Dr. Carter, Dr. Hendricks, Mr. Shields, Dr. Thorne, and Mr. Lirio. Dr. Kitts, Dr. Calhoun, Mr. Vevee brief additional comments.

- The need for enhanced relations with State officials and student financial aid to see equity in Montgomery in efforts to recruit students.
- The anticipation of a higher number of students but also the expectation of overall future trends given the current situation.
- Enrollment Management's focus on student success in scholarship and marketing efforts and revamping of the program.
- Continued unqualified audit opinions, request for efforts to review vendor contracts and business process to reduce expenses.
- Creative means of the College of Business to expand and enhance connections with the local business community.
- Efforts to increase alumni participation in fundraising and support activities and continued work on the capital campaign.
- Highlights of the work by Career Planning and Development in selecting a major and structuring employment upon graduation.
- Achievement of an overall 3.01 GPA by student-athletes and secured to assist with academic support.

Mr. Abrams then called on Dr. Franklin, Mr. Lirio, and Mr. Vevee for brief remarks on behalf of their respective groups.

VII. AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MATTERS

- A. Review Financial Information for the Year Ending March 31, 2015**
- B. Public Postsecondary Financial Disclosure**
- C. Review of Investments – UNA Foundation**
- D. Review of Investments – University Endowment**
- E. Impact of Special Voluntary Retirement Program**
- F. Draft/Preliminary 2015-2016 Budget**

All of these items were thoroughly discussed during the Board meeting. There were no additional comments or questions by the Board. These items require no further action.

- G. Resolution Approving Proposed Tuition and Fees for the 2016 Academic Year**

Audit, Finance, and Administration Committees, and the Board discussed the resolution of approval of the proposed tuition and fees during the work session that preceded the meeting. Mr. Russell reported the results of the committee's discussion, and Mr. Anderson seconded the motion for approval. The floor opened for discussion.

Corrections to the proposed tuition and fees were noted during the discussion:

- Item 22 on the list: Add the Student Fee as a sixth fee charged to certain groups of enrolled students.
- Item 4 on the list: Revise the item to be strictly for the Online EMBA Program in which all courses are taught online.

Mr. Abrams emphasized the continued challenge of keeping tuition increases as low as possible. He expressed appreciation for their work in meeting the lowest request for a double-digit tuition increase. He reminded the Board that this year's administration indeed managed to reduce expenses and declining enrollment while maintaining state funding over the past several years. He noted that this year's proposal was approved by a unanimous vote.

- H. Resolution Approving Incremental Tuition Increase for Early Childhood Courses**

No separate resolution concerning this flat fee increase for early childhood courses was included within the overall tuition and fees resolution. The proposal was reviewed in the previous meeting.

- X. OTHER BUSINESS**
- A. Trustees' Annual Report and Affirmation of Acknowledgement of Fiduciary Duties**
- Following the meeting of the Board of Trustees held on June 1, 2015, the Board of Trustees, by a unanimous vote, affirmed and acknowledged their fiduciary duties to the University. Each Trustee then signed the reaffirmation statement in the President's Office.
- B. Legislative Update**
- The Alabama Legislature recently passed Senate Bill 291 (now enacted as Act No. 2015-313) relating to UNA Board operations in three areas:
- Revises trustee appointment terms from 12 years to 6 years;
 - Permits emergency meetings of the Board; and
 - Allows for alternative mechanisms for a trustee's participation via electronic communication to constitute presence in person at a Board meeting.
- Dr. Kamen noted that the Board will be brought the Trustees for approval at their next meeting in September. Mr. Abrams added that the Governor will need to issue legislation to redesign trustee service terms as described in this legislation.
- C. Resolution in Support of the City of Florence's Bicentennial Celebration in 2018**
- Following the recommendation was approved by Dr. Abrams, upon motion by Mr. Pierce and second by Mr. Russell, unanimously.
- D. Resolution of Commendation to KeKoria Greer, 2014-2015 Student Union President, University of North Alabama**
- Following the recommendation was approved by Dr. Abrams, upon motion by Mr. Anderson and second by Ms. Jordan, unanimously.
- E. Resolution of Commendation to Scott Ininger, 2014-2015 Faculty Senate President, University of North Alabama**
- Following the recommendation was approved by Dr. Abrams, upon motion by Mr. Pierce and second by Ms. Jordan, unanimously.

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